

# BOROUGH OF BEACH HAVEN



## POLICE DEPARTMENT

JAMES L. MARKOSKI  
CHIEF OF POLICE

### FIREARMS APPLICATION AND REGISTRATION SYSTEM (FARS)

**\*\*Effective 12/22/2022, the fee for a Firearms ID Card is \$50 and a Permit to Purchase a Handgun is \$25/each\*\***

**\*\*Payment must be in the form of a money order made out to the Borough of Beach Haven and is required prior to final approval\*\***

The new online application is **APPLICANT DRIVEN**. If you make a mistake while applying, you can simply re-apply. All application fees are **non-refundable** and **non-transferable**. You **MUST** utilize the correct ORI for the Beach Haven Police Department (**NJ0150300**). Most issues created by you during the application process are unable to be altered after submission, so please review your answers and information carefully.

#### ONLINE APPLICATION TIPS

1. FARS is taking the place of the STS 033 form. Applicants can apply for the same options as the paper application form with the exception of Permits to Carry and multiple handgun purchase exemptions.
2. Although paper applications are still available, police departments and applicants are urged to phase out the paper process for the electronic FARS system. This system has been mandated by the Governor's Office to expedite the process and provide accountability for the length of time an application may take to process.
3. Permits to Carry are not able to be applied for using the FARS system currently. Future phases of FARS will accept Permit to Carry Applications. The paper application still applies for Permits to Carry.
4. The applicant **MUST** enter their "Official Name". Do not utilize simplified versions of your name (Example: Bob vs Robert)
5. Applicants **MUST** enter accurate phone numbers and emails for themselves and their references.
6. Family members can be references.
7. After the applicant enters all required information, a review page appears where the applicant can edit all information entered into the application prior to final submission.  
**PLEASE REVIEW YOUR APPLICATION CAREFULLY!!**

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8. An Initial Applicant will be able to print out their fingerprint form at the end of the application and are directed to do so.
9. The applicant is also directed to print both the confirmation page and application at the end of the process. This is for quick reference in the event of an issue.

## APPLICATION INSTRUCTIONS

1. Visit the FARS website: [www.njportal.com/NJSP/fars](http://www.njportal.com/NJSP/fars)
2. The ORI for Beach Haven is **NJ0150300**
3. Complete the online application. You may do so using a smartphone, mobile device, laptop or desktop computer. When completing the application, you will need the email addresses of two (2) reputable references.
4. You **MUST** appear at the Beach Haven Police Department to pay for your INITIAL firearms Identification Card and/or Permit(s) to purchase a handgun. Non- Refundable payment is required to be made prior to the completion of the background as per NJAC 13:54-1.4. The Initial firearms card fee is \$50 and the Pistol permit fee is \$25 per permit. Payments may be made by money order only. No personal checks will be accepted.
5. You will be receiving automated email updates throughout the process. Once your application is complete, you will be contacted by Sgt. Lisa Fay or Sgt. James Lemmo to collect payment prior to final approval.
6. If you have any questions please refer to the contact information below:

Sgt. Lisa Fay  
609-492-0506, Ext. 112  
Email: [lfay@beachhaven-nj.gov](mailto:lfay@beachhaven-nj.gov)

Sgt. James Lemmo  
609-492-0506, Ext. 113  
Email: [jlemmo@beachhaven-nj.gov](mailto:jlemmo@beachhaven-nj.gov)