



**Borough of Beach Haven**  
**300 Engleside Avenue**  
**Beach Haven, NJ 08008**

**Employment Application**

**Applicant Information**

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
*Last First M.I.*

Address: \_\_\_\_\_  
*Street Address Apartment/Unit #*  
\_\_\_\_\_  
*City State ZIP Code*

Phone: \_\_\_\_\_ Email \_\_\_\_\_

Date Available: \_\_\_\_\_ Social Security No.: \_\_\_\_\_ Desired Salary: \$ \_\_\_\_\_

Position Applied for: \_\_\_\_\_

Are you a citizen of the United States? YES  NO  If no, are you authorized to work in the U.S.?  
YES  NO

Have you ever worked for this company? YES  NO  If yes, when? \_\_\_\_\_

Do you possess a current driver's license? YES  NO  If yes, DL #? \_\_\_\_\_

**Education**

High School: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Diploma: \_\_\_\_\_

College: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_

Other: \_\_\_\_\_ Address: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Did you graduate? YES  NO  Degree: \_\_\_\_\_



Company: \_\_\_\_\_ Phone: \_\_\_\_\_

Address: \_\_\_\_\_ Supervisor: \_\_\_\_\_

Job Title: \_\_\_\_\_ Starting Salary:\$ \_\_\_\_\_ Ending Salary:\$ \_\_\_\_\_

Responsibilities: \_\_\_\_\_

From: \_\_\_\_\_ To: \_\_\_\_\_ Reason for Leaving: \_\_\_\_\_

May we contact your previous supervisor for a reference? YES NO

**Military Service**

Branch: \_\_\_\_\_ From: \_\_\_\_\_ To: \_\_\_\_\_

Rank at Discharge: \_\_\_\_\_ Type of Discharge: \_\_\_\_\_

If other than honorable, explain:  
\_\_\_\_\_

**Special Skills & Experience**

*State any special skills, experience, training, licenses, certifications, or other factors that make you especially qualified for the position for which you are applying.*

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Understanding and Agreements**

As an applicant for a position with the Borough of Beach Haven, I understand that I must provide truthful and accurate information in this application. I understand that my application may be rejected if any information is not complete, true, and accurate. If hired, I understand that I may be separated from employment if the Borough of Beach Haven later discovers that information on this form was incomplete, untrue, or inaccurate. I give the Borough of Beach Haven the right to investigate the information I have provided and talk with former employers (except where I have indicated they may not be contacted). I give the Borough of Beach Haven the right to secure additional job-related information about me. I release the Borough of Beach Haven and its representatives from all liability for seeking such information. I understand that the Borough of Beach Haven is an equal-opportunity employer and does not discriminate in its hiring practices. I understand that the Borough of Beach Haven will make reasonable accommodations as required by the Americans with Disabilities Act. I understand that, if employed, I may resign at any time and that the Borough of Beach Haven may terminate me at any time in accordance with its established policies and procedures. No representatives of the Borough of Beach Haven may make any assurances to the contrary. I understand that any offer of employment may be subject to job-related medical, physical, drug, or psychological tests. I also understand that some positions may involve complete background and criminal checks. *For your application to be considered, you must sign and date below.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_